

Lakeview Academy

School Improvement Proposal 2011

Submitted by: School improvement Task Force, comprised of three K-6 teachers, three 7-9 teachers, an administrator, a specialist, three parents, and a facilitator; advised by Lakeview's Building Supervisor, Office Manager, Guidance Counselor, Education Coordinator, Business Manager, Charter Solutions, and additional faculty of Lakeview Academy.

Introduction

The Improvement Task Force, staff, and K-9 faculty of Lakeview Academy have discussed at length changes to be made in the school to enhance viability, create enthusiasm, and foster growth. The purpose of this School Improvement Proposal is to create a unified school that meets the requirements of the charter, retains and expands Lakeview's student body, and builds community and parental support to foster student growth, ultimately developing Capable, Confident, and Contributing individuals.

The Improvement Task Force is pleased to present these findings and recommendations to the Board of Trustees. Proactive implementation of this plan will facilitate positive outcomes for Lakeview students, both now and in the future.

This document is divided into two parts. Part One contains all elements that require board action to be implemented. Part Two contains elements that are administrative in nature and do not require board action for implementation. They are included for informational purposes only, for both the Lakeview Academy Board of Trustees and additional stakeholders within the Lakeview community (parents, students, teachers, etc.)

To increase school unity, the Improvement Task Force has implemented several vocabulary changes. These are outlined below. All Board members, students, parents, and other stakeholders in the Lakeview community are invited to use these new and improved terms:

We will no longer have an “elementary school” or a “middle school” at Lakeview Academy, a public charter school enrolling students grades K-9. We only have students grouped together physically within the school and in the charter as K-6 or 7-9 students. Therefore, **K-6 teachers** and/ or **K-6 students** is the term replacing “elementary school teachers and/or students.” **7-9 teachers** and/ or **7-9 students** is the term replacing “middle school teachers and/or students”

This proposal replaces the original Middle School Proposal reviewed by the Board of Trustees at the March board meeting. That proposal is now only referred to as the **original proposal**, and this proposal is referred to as the **School Improvement Proposal**, since it has school-wide ramifications.

The **Improvement Task Force** is so named because it concerned itself with improvements to Lakeview Academy as a whole and did not restrict its view to a certain group within the school.

Summary of Part One

Items Requiring Board Action

Improvement Task Force Recommendations for Board Approval	Summary of Funding Required
SCHEDULE Motion 1 (Section I): Adopt a modified A/B schedule for Grades 7-9 which includes QUEST Monday through Thursday. (QUEST is an innovative scheduling option to enhance students' learning experience through Enrichment and/or Intervention; details below)	No funding required to approve new schedule format. Funding required to support implementation is detailed in the <i>"FINANCIAL: Approve the use of surplus funds as outlined"</i> section and also in the informational section of this proposal
SCHEDULE Motion 2 (Section I): Approve a new configuration for Enhancement in Grades 7-9. Curriculum enhancement would be embedded in instruction throughout the school day. Additional enrichment and/or enhancement will be provided to eligible students during QUEST Monday through Thursday. Lakeview Academy would no longer employ a Friday-specific Enhancement model in Grades 7-9	No funding required to approve new format. Existing Grade 7-9 Enhancement funds allocation would continue to be used/allocated for implementation
FACILITY Motion 3 (Section II): Approve the building of a <i>permanent</i> structure housing four classrooms in the area west of the kindergarten rooms and make alterations to the existing facility as outlined below	\$150 K previously approved for portable acquisition would be applied to this permanent construction instead. \$30 K of that \$150 K would come from restricted surplus funds. The remaining \$120 K would come from nonrestricted surplus funds
FACILITY Motion 4 (Section II): Approve additional funds required for these changes. *Final contract with BTR Construction Inc. will be entered as a consent agenda item at the May board meeting	\$ _____ to come from this year's reserve funds OR \$ _____ to come from this year's reserve funds (the additional \$7500 would pay for a stone wainscoting on the new construction)
TECHNOLOGY Motion 5 (Section III): Approve the purchase of Power School so staff can begin populating the system and training to use the new scheduling module	\$27,600 to come from surplus funds
FINANCIAL Motion 6 (Section IV): Approve the use of surplus funds as outlined	Remaining surplus funds; see details below

Summary of Part Two

Items NOT Requiring Board Action; included for informational purposes only

Information Regarding:	Summary of Funding Required
ADVERTISING (Section V): A comprehensive advertising plan has been developed to promote this proposal should it be approved	Funding will come from this year's advertising budget, which is overseen by Administration
REGISTRATION (Section VI): A detailed plan for student registration has been developed and is outlined herein	Any funding required (in addition to surplus funds required for the acquisition of Power School) will come from this year's budget
STAFFING (Section VII): Staff required as a result of this proposal will be hired by the administrative team during the spring and summer. This section also includes clarification about Lakeview Academy's guidance counselor requirements	The administrative team will work with Charter Solutions to ensure that adequate funding is included in the 2011-2012 budget
STUDENT LIFE (Section VIII): A Task Force subcommittee which included an administrator, guidance counselor, teacher, and parent have addressed some current concerns and clarified direction for next year	Any required funds (in addition to those outlined in the " FINANCIAL: Approve the use of surplus funds as outlined " will be provided for in subsequent yearly budgets
STUDENT TRAVEL (Section IX): Clarification about Lakeview Academy's role in student travel programs	No funding required from Lakeview Academy
Additional Documentation (Section X): Other (non-recommended bids) and other documentation will be found in this section	No funding required for these rejected bids

Part One

Items Requiring Board Action

Part One Section I: Schedule

Improvement Task Force Recommendations for Board Approval	Summary of Funding Required
SCHEDULE Motion 1: Adopt a modified A/B schedule for Grades 7-9 which includes QUEST Monday through Thursday. (QUEST is an innovative scheduling option to enhance students' learning experience through Enrichment and/or Intervention; details below)	No funding required to approve new schedule format. Funding required to support implementation is detailed in the <i>"FINANCIAL: Approve the use of surplus funds as outlined"</i> section and also in the informational section of this proposal
SCHEDULE Motion 2: Approve a new configuration for Enhancement in Grades 7-9. Curriculum enhancement would be embedded in instruction throughout the school day. Additional enrichment and/or enhancement will be provided to eligible students during QUEST Monday through Thursday. Lakeview Academy would no longer employ a Friday-specific Enhancement model in Grades 7-9	No funding required to approve new format. Existing Grade 7-9 Enhancement funds allocation would continue to be used/allocated for implementation

Framework:

The Task Force considered many scheduling models and determined that the best model to adopt is a modified A/B schedule. This model fulfills the required 990 hours and 180 days as mandated by the Utah State Board of Education, meaning that all students will receive transferrable credit for courses taken at Lakeview Academy. Additionally, this schedule provides an innovative scheduling option (QUEST) to enhance the student learning experience through Enrichment and/or Intervention. (Further details about QUEST will be given below.)

Innovative master scheduling of core and elective classes allows for the academic needs of each student at Lakeview Academy to be met. Registration for these student-driven schedules will now occur at a yearly SEOP (Student Education Occupation Plan) Conference with the school guidance counselor, parent(s), and student. Sign ups for this year's SEOP conferences and core class registration will be available online beginning April 8, 2011.

TENTATIVE BELL SCHEDULE

NOTE: Administration will work with faculty to refine and change this bell schedule as needed, making sure that Utah State requirements for 990 hours and 180 days of instruction are always met.

Regular A/B Day Monday - Thursday

Period	Time	Duration
First Bell	7:55	
A1 B1	8:00 - 9:19	79 min
Passing	9:19 - 9:23	4 min
A2 B2	9:23 - 10:45	82 min
Passing	10:45 - 10:49	4 min
QUEST 10:49 - 11:29		
<i>First Lunch</i>		
1st Lunch	11:29 - 11:59	30 min
Passing	11:59 - 12:03	4 min
A3 B3	12:03 - 1:22	79 min
<i>Second Lunch</i>		
Passing	11:29 - 11:33	4 min
A3 B3	11:33 - 12:52	79 min
2nd Lunch	12:52 - 1:22	30 min
Passing	1:22 - 1:26	4 min
A4 B4	1:26 - 2:45	79 min

Regular A/B Friday

Period	Time	Duration
First Bell	7:55	
A1 B1	8:00 - 8:55	55 min
Passing	8:55 - 8:59	4 min
A2 B2	8:59 - 9:54	55 min
Passing	9:54 - 9:58	4 min
A3 B3	9:58 - 10:53	55 min
Passing	10:53 - 10:57	4 min
A4 B4	10:57 - 11:52	55 min
Passing	11:52 - 11:56	4 min
Character Education	11:56 - 12:30	34 min

Bell Schedule Notes:

A2/B2 is slightly longer to allow for facilitation of QUEST Intervention and Enrichment

Passing times have been increased from the current 3 minutes to 4 minutes

Two lunches for Grades 7-9 have been scheduled. Grade 7-9 students with 2nd Lunch will be allowed to bring snacks from home and eat them earlier in the day to compensate for the lateness of their lunch hour.

Release time will be either A1 or B1, TBD. No core classes required for ninth graders will be scheduled during this period. Ninth grade elective courses will be offered during this period.

Character Education will be taught last on Fridays to ensure all release time students are able to participate in the program.

SUMMARY OF CORE CLASSES TO BE OFFERED 2011-2012

Note: These courses are based upon student body projections. Therefore, specific sections of classes offered may vary.

Core	Seventh	Eighth	Ninth
English	English 7 English 7 Honors	English 8 English 8 Honors	English 9 English 9 Honors
Math (Differentiated by skill level and not grade level) *Indicates daily course possible	*Math 7 *Pre-Algebra *Algebra 1 Algebra 1	*Pre-Algebra *Algebra 1 Algebra 1 *Geometry Geometry	*Algebra 1 Algebra 1 *Geometry Geometry ^Algebra 2 ^Advanced Math ^Indicates concurrent enrollment possible
Science	Science 7	Science 8	Biology
History	Utah History (semester course)	United States History	World Civilization/ Geography

Additional benefits of this model include:

- ◆ School facilities (teaching kitchen, science lab) will be available for K-6 on Fridays
- ◆ Students will have space for more electives.
- ◆ Staffing will be based upon this schedule. This means that more elective options will be available for students to choose from.
- ◆ QUEST offers additional opportunities for Intervention and/or Enrichment. Personalized Intervention opportunities provided during QUEST will help students be more successful in challenging areas. The Enrichment activities held during QUEST will provide students with expanded opportunities to learn and to make connections to real life experiences. Together, these QUEST experiences will contribute to the development of capable, confident, and contributing students as well as the success of the overall modified A/B schedule model.

QUEST

QUEST is an innovative scheduling option that will occur every Monday through Thursday. It is so named to convey the idea that lifelong learning (highly valued in Lakeview Academy's charter) is a quest. It has two main components: Intervention and Enrichment. They are outlined in the table below:

QUEST Intervention	QUEST Enrichment
Interventions are designed as intense, individualized instructional opportunities	Grades at 73% or above (<u>OR as determined by administration and faculty</u>) in all classes will enable student participation in QUEST Enrichment
Grades of 72% or lower (<u>OR as determined by administration and faculty</u>) will require attendance in a QUEST Intervention class	Enrichments are designed as extended and/or exploratory instructional opportunities
Intervention attendance is mandatory until grade expectation, measured as 73% or better (<u>OR as determined by administration and faculty</u>), is achieved	Enrichment attendance is a privilege predicated upon continued academic and behavioral success
The schedule will be structured so that students who need to attend Interventions for multiple courses will be able to do so over time	Available courses may change periodically

Additional QUEST Information

- ◆ Interventions will be offered for core and elective classes.
- ◆ The quarterly schedule for QUEST will be posted in the 7-9 pod.
- ◆ The guidance counselor (and other personnel if necessary) will work with faculty to develop the quarterly QUEST schedule.
- ◆ The guidance counselor will print out the QUEST slips regularly and deliver them to teachers for distribution to students. A white or colored slip of paper will indicate whether the student attends Intervention or Enrichment.
- ◆ Students who are routed regularly to Interventions will be tracked in a system TBD by administration and faculty.
- ◆ Some of the current faculty members were asked to quickly list Enrichment courses they would be excited to teach. Responses included: Service Learning, Leadership/ Student Government, Calligraphy, Flower Arranging, Embroidery, Book Making, Drawing Skills, Watercolor, Silent Reading, Spelling Bee, CO2 Car Construction, Mock Trial. Additional ideas generated by the Task Force included Debate, Dance, Open Gym/ Sportsmanship, Chess/Games of Strategy, Computer Programming, Play Rehearsal, Counseling Group, Peer Tutoring, Homework Help, Origami, Pop-Up Books/Paper Engineering, Science Fair projects, History Fair projects, etc. The options are endless!
- ◆ This time period would be ideal for parent volunteers to share areas of expertise and student interest

Additional Schedule Models Considered:

The Improvement Task Force divided into investigative groups to study a variety of scheduling options and visit specific nearby schools utilizing different A/B schedules. The Improvement Task Force explored and rejected several options of A/B schedules, including four 90 minute periods daily, five 70 minute periods daily, and six 60 minute periods daily. These schedules had undesirable instructional time periods and all but the 6-60 model did not facilitate daily math instruction. Improvement Task Force members were concerned the students and faculty would be overwhelmed by the preparation and homework required by the additional number of courses in some of the schedule models considered.

Final Notes on the Recommended Schedule Model:

As indicated in the last board meeting, there is a body of research that does not support the classic A/B Schedule with 90 minute instructional periods. There is not a body of research that addresses the modifications we are recommending to this schedule (approximately 79 minute instructional blocks, the student-driven possibility of math every day, subject specific interventions four times weekly during QUEST). It should be noted that at the three schools the Task Force is aware of which have implemented Flex Time (QUEST), their Math 7 scores went up initially and have not remained steady (although they are still higher than the same schools' scores before the flex time block was introduced). It is hard to analyze this data accurately since so many variables could be affecting the data. The Task Force discussed this data with the Education Coordinator and Administration, and all feel confident that the block schedule modifications being recommended will have positive results (including student outcomes). Accountability measures are TBD by the administration and faculty. Adjustments will be made as necessary to insure success.

The Task Force would like to remind parents and students of their role in the successful implementation of this schedule as well, by making sure that they:

- ◆ Ensure consistent communication regarding student progress with teachers, guidance counselor, and administrator.
- ◆ Encourage successful learning behaviors at school and home.

Part One Section II: Facility

NOTE: The Improvement Task Force has worked diligently to make a thoughtful recommendation concerning the facility. As of 3/31/11, more information is still being gathered from such entities as the City of Saratoga Springs, the fire marshall, the Health Department, and the contractor. More information is forthcoming but is not yet available. Once all the information is gathered, an amendment to the recommendation below may be filed.

Improvement Task Force Recommendations for Board Approval	Summary of Funding Required
FACILITY (Section II) Motion 3: Approve the building of a permanent structure housing four classrooms in the area west of the kindergarten rooms and make alterations to the existing facility as outlined below	\$150 K previously approved for portable acquisition would be applied to the permanent structure. \$30 K of that \$150 K would come from restricted surplus funds. The remaining \$120 K would come from nonrestricted surplus funds
FACILITY (Section II) Motion 4: Approve additional funds required for these changes. *Final contract with BTR Construction Inc. will be entered as a consent agenda item at the May board meeting	\$ 45,000 to come from this year's reserve funds OR \$ 52,500 to come from this year's reserve funds (the additional \$7500 would pay for a stone wainscoting on the new construction)

The Improvement Task Force recommends adding a permanent structure housing four classrooms to the grassy area west of the kindergarten rooms. This area was chosen because it is large enough to hold the structure comfortably, and also allows for the utilization of the existing restrooms in the kindergarten rooms.

To make this restroom utilization possible, the Improvement Task Force recommends the construction of a hallway inside each existing kindergarten room. This hallway would extend from the exterior door along the existing wall of each restroom. It would terminate with a door into the kindergarten classroom. There would be a door in the hallway that would open into the kindergarten restroom, so that students entering from the new structure can enter the restroom without entering the kindergarten classroom. However, kindergarten students would still have access to the restroom from their classroom through the existing door, and access to the exterior door through the hallway. To arrange for the increased usage and need for privacy in a one-toilet restroom with two entrances, the small toilets will be removed and

larger toilets installed. Additionally, bathroom stall walls will be installed around the toilet area.

It is recognized that this permanent building placement will restrict visibility for kindergarten drop off. It is anticipated that an aide will be present near the access gate at both morning and afternoon drop-off. Administration will outline a procedure TBD to address students who arrive after the start time for kindergarten.

Additionally, the Improvement Task Force recommends the addition of a door between the library hallway and Room 232 (currently Mrs. Christensen's room). This door would allow this room to be used by K-6 students without necessitating their entrance into the 7-9 pod (for instance, to access a specialty).

All construction would be performed by BTR Construction, Inc. After board approval of this proposal, a final contract between Lakeview Academy and BTR Construction, Inc. would be drawn up and entered as a consent agenda item for the May board meeting. After the final contract is signed in May, preliminary work will begin. Actual construction will not start until after the end of the school year, as the contractor feels this is in all parties' best interests to protect the safety of students and teachers.

The contractor is confident that work can be finished by August 1, 2011. The Improvement Task Force feels confident that this contractor has the experience necessary to make such a claim, as the company built 30 portable structures for Jordan School District in one summer. Also, the contractor has addressed all Task Force questions and requests for changes to the bid in a timely and professional manner. However, the Improvement Task Force will request that a late completion penalty clause be included in the final contract.

It is anticipated that the Task Force will make all final construction decisions and review the final contract before submitting it to the board. Afterwards, the contractor will work primarily with Bryan Ettinger and administration, contacting the Task Force chair as necessary if additional direction is needed.

Additional information about recommended new construction:

- It is not anticipated that the K-2 playground will need to be modified, although the corner of the building will touch the corner of the playground.
- All required easements have been allowed for. There will be 15 feet between the existing building and the new construction.
- The new building will extend approximately 2 feet beyond the existing fence line. The contractor will remove the fence section for construction, and then will butt the fence up against the building at the current fence line.
- The south sidewalk will be extended and the gate aligned accordingly.
- The contractor bid includes returning all landscaping to its original state.
- The contractor is aware that there is a drainage issue in that area of the school yard. It is felt that much of it is caused by the roof drains that feed into that area. The bid includes routing the roof drains into a storm drain that will divert the water around the new construction and into the area west of it. The building will be properly graded all around for proper runoff.

- The building will have an on-grade foundation with a concrete slab poured on top (similar to the construction of the existing building). This will minimize the number of steps necessary to access entrance into the new building, and create a look very similar to that of the existing building.
- Carpet will be glued directly onto the concrete slab, just as it is in the existing building. If future internal construction is required, this will make it easy to do.
- ADA requirements will be met with ramps up to the classroom entrances.
- There will be an awning over each set of two exterior doors.
- All new construction classrooms will have two working windows and their own heating/air units.
- Additionally, there will be doors leading from one classroom to another inside the building so one would not have to exit the building to gain entrance to other classrooms. All doors will have windows installed in them as a safety measure.

The BTR bid and preliminary drawings are included at the end of this section of the proposal.

Finally, the Task Force recognizes that the Board of Trustees has already approved \$150,000 for the construction of portables. The Task Force recommends that all additional funds necessary for the actual facility construction be drawn from this year's reserves and not from the surplus monies. A conversation with the school business manager indicated that this would be an acceptable funding avenue, and it would leave surplus funds free for furnishing the classrooms and purchasing curriculum and other much-needed supplies for the K-9 teachers and student body.

The contractor gave three price points for finishing the exterior of the building: \$17 K for stucco and stone (to match the existing building), \$15 K for hardiboard (like the red hardiboard on the existing building), and \$9500 for stucco only. The Improvement Task Force is currently recommending the least expensive (stucco only) option. It would like to encourage the Board, however, to consider the fact that the stone wainscoting would be a nicer finish that would break up the long, plain lines of the building and make it blend even more closely with existing construction. It is impractical to add stone later so if it is desired, it would be most practical to add it now. If the Board chooses to approve an additional \$7500 from reserves, it would be applied to stone on the exterior of the building.

[Bid and Preliminary Drawings from BTR Construction, Inc. included below]



214 Skipper Lane
Saratoga Springs, Ut. 84045

Estimate

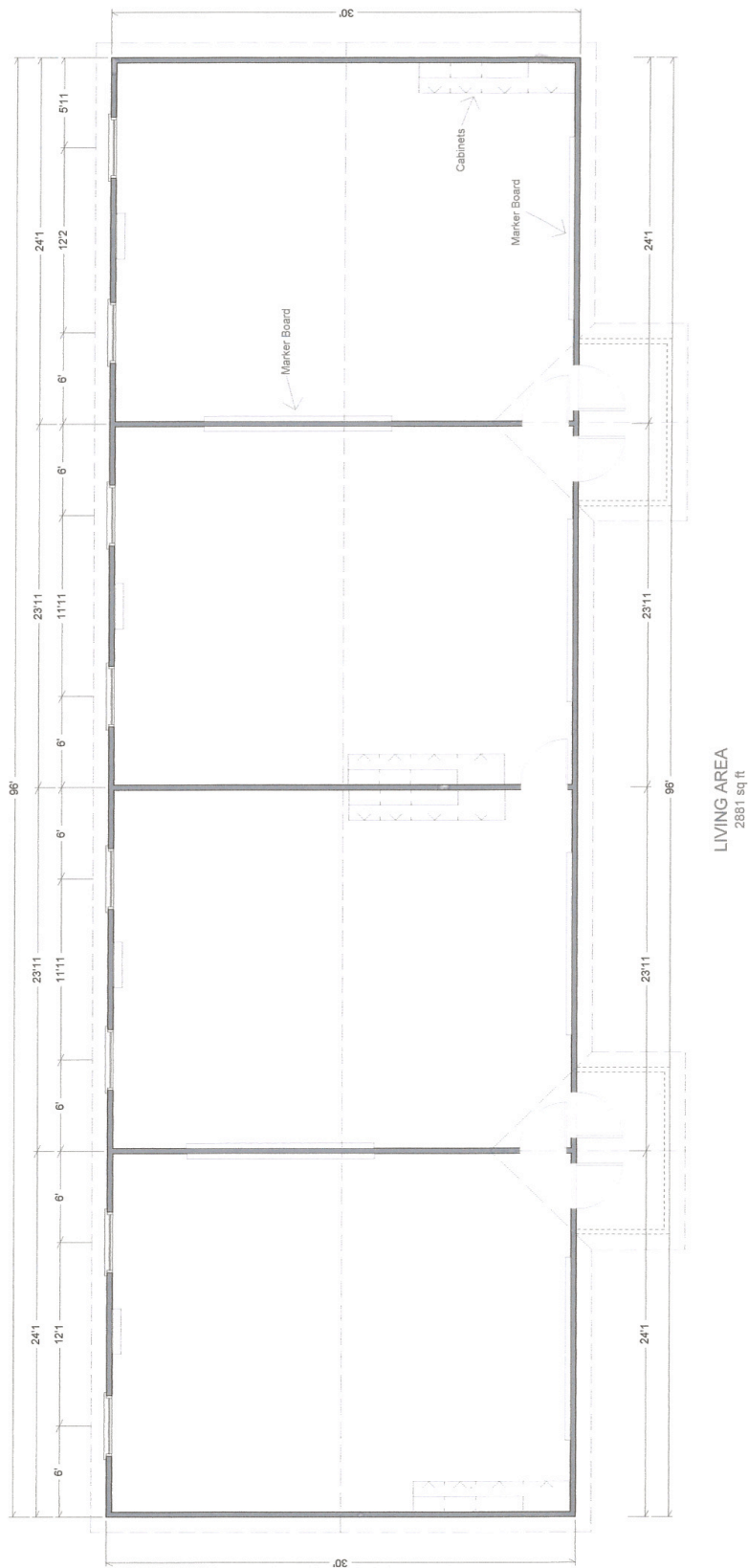
Date	Estimate #
3/26/2011	136

Name / Address
Lakeview Academy permenant building 30' x 96'

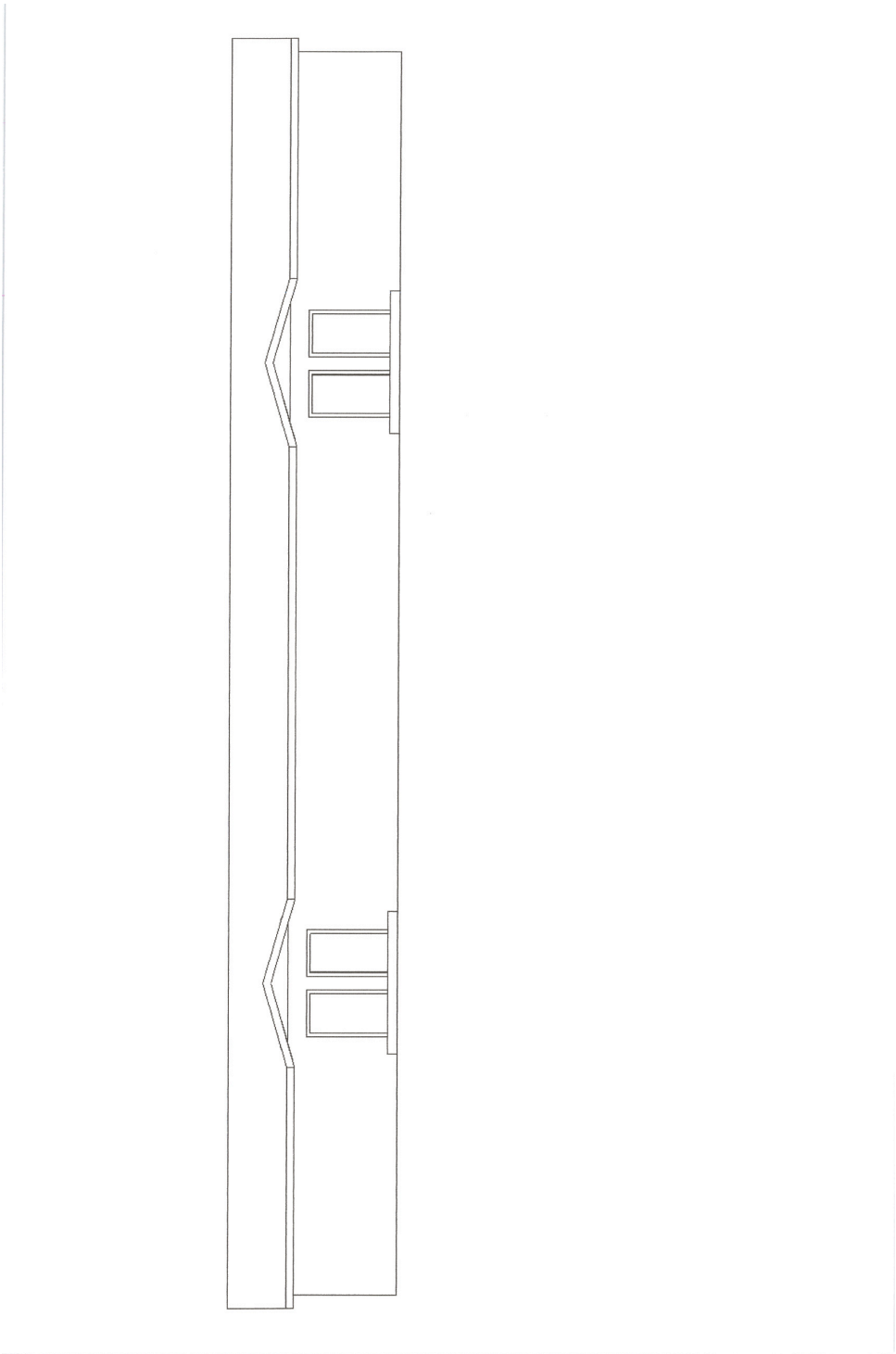
			Project
Description	Qty	Rate	Total
Plans and Engineering	1	1,800.00	1,800.00
Site Work, move sprinkler system and pour curb walls and landscape around building	1	4,200.00	4,200.00
Excavation, haul in road base and haul away excess dirt	1	2,600.00	2,600.00
Footings, Foundation and concrete floor	1	16,500.00	16,500.00
Framing Material	1	9,600.00	9,600.00
Framing Labor	1	9,200.00	9,200.00
Electrical & Lighting on building only	1	16,000.00	16,000.00
Roofing	1	8,200.00	8,200.00
Windows & Doors, Doors to have viewing glass	1	8,600.00	8,600.00
Ceilings	1	6,000.00	6,000.00
Insulation	1	6,500.00	6,500.00
Drywall	1	5,600.00	5,600.00
Stucco and block to match school (no block -7500.00), (hardi painted to match school 15,000.00)	1	17,000.00	17,000.00
Soffit and Fascia	1	2,400.00	2,400.00
Painting	1	3,200.00	3,200.00
Heating & Cooling	1	10,000.00	10,000.00
Cabinets 10' sections	1	12,000.00	12,000.00
Marker Boards 2 per room 4' x 12'	1	2,400.00	2,400.00
Floor Coverings	1	5,200.00	5,200.00
Dumpsters and clean up	1	1,500.00	1,500.00
Concrete ramps to entry doors and sidewalk along south end of building	1	3,200.00	3,200.00
Interior walls around bathrooms with 2 doors, drywall and paint	1	8,400.00	8,400.00
Replace toilets to larger ones	1	900.00	900.00
Install bathroom stalls	1	2,400.00	2,400.00
Cut in and add door upstairs	1	1,400.00	1,400.00
Profit and overhead	1	29,664.00	29,664.00
		Total	\$194,464.00

Signature _____

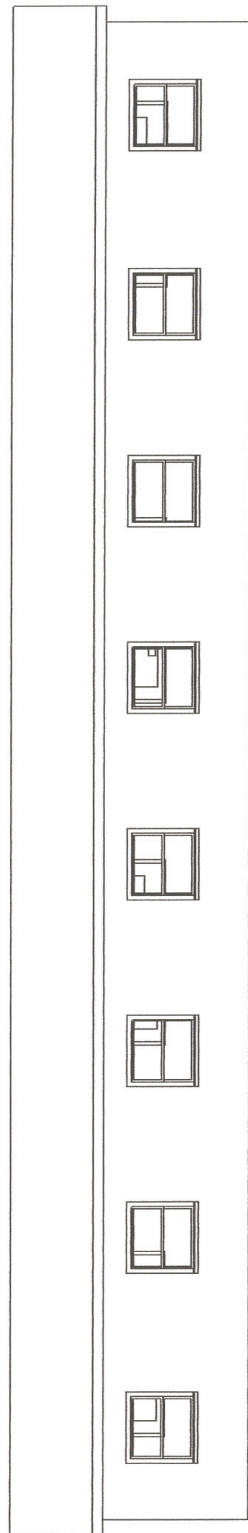
INTERIOR OF BUILDING



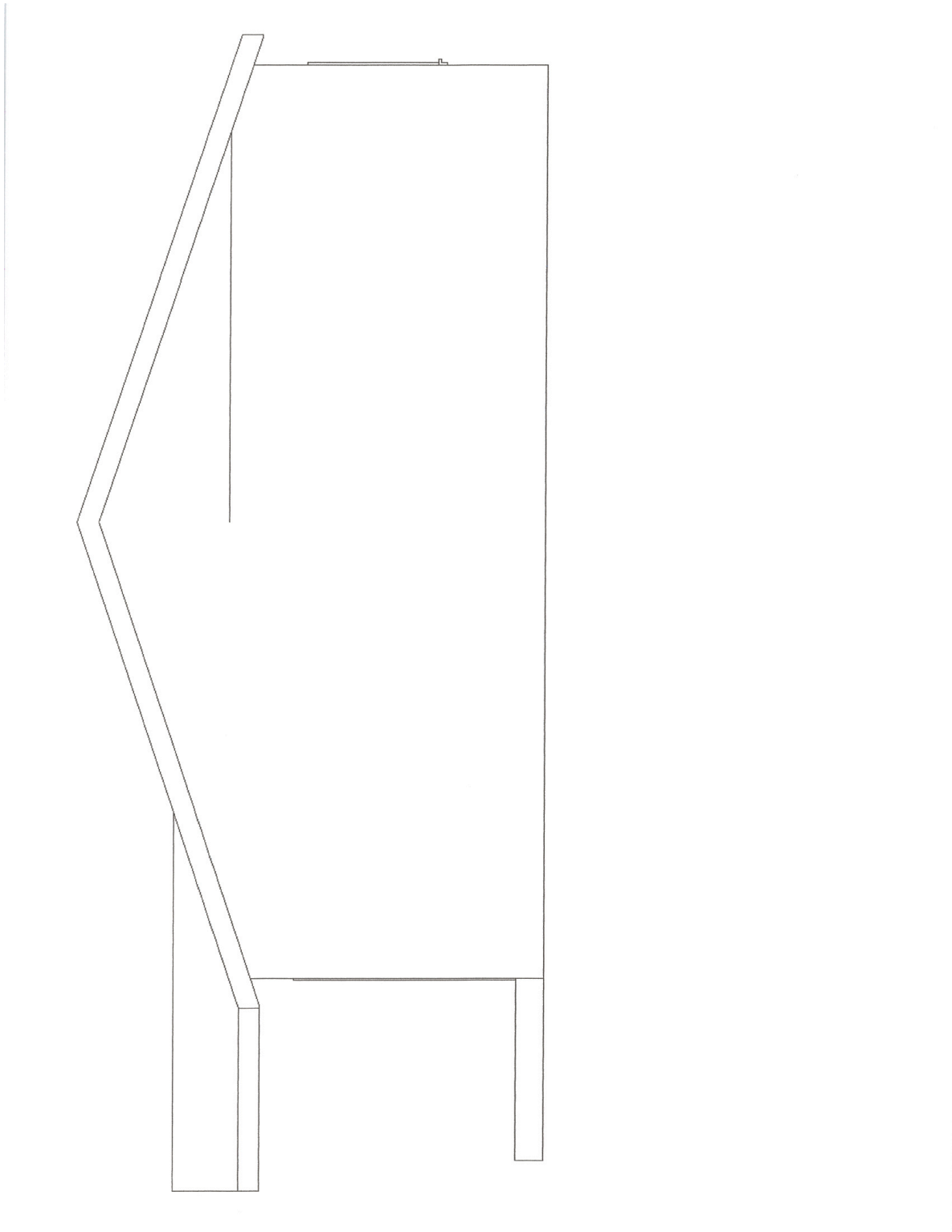
FRONT ELEVATION OF BUILDING (FACING EXISTING SCHOOL BUILDING)



BACK ELEVATION OF BUILDING (FACING WEST DRIVEWAY)



SIDE OF BUILDING



Other Building Options Considered by the Task Force

Consideration of several options was considered before coming to the recommendation outlined above. Initially, acquisition of portable classrooms or construction of semi-permanent modular buildings was explored, on the basis that these would give the school a cost-effective, time-saving way to accommodate short-term needs for enrollment. However, it was recognized that additional structure(s) would deliver valuable teaching space that would be adaptable over time to the long-term needs of Lakeview (for instance, being utilized for STAR tutoring, K-6 specialties, faculty room, office space, classrooms, etc.). Once the Improvement Task Force realized the long term need for a solution, it returned to the favored contractor, who recommended a permanent structure as opposed to portable structures. The benefits include lower construction costs (since the classrooms could be tied together and foundations do not need to be suspended and moveable), and a greater ability to customize the exterior to match the existing building. The Improvement Task Force feels that this option is definitely in the very best interest of Lakeview Academy, both now and looking to the future. The bid was revised to reflect the change.

For your information, the Improvement Task Force researched many options for portable acquisition, including buying used portable classrooms, leasing portable classrooms, building modular classrooms, building portable classrooms, and building permanent structures. (NOTE: Some of the additional bids secured for these options are included in the final section of this document.)

NOTE: The Improvement Task Force has worked diligently to make a thoughtful recommendation concerning the facility. As of 3/31/11, more information is still being gathered from such entities as the City of Saratoga Springs, the fire marshall, the Health Department, and the contractor. More information is forthcoming but is not yet available. Once all the information is gathered, an amendment to the recommendation above may be filed.

PART ONE SECTION III: TECHNOLOGY

Improvement Task Force Recommendations for Board Approval	Summary of Funding Required
TECHNOLOGY (Section III) Motion 5: Approve the purchase of Power School so staff can begin populating the system and training to use the new scheduling module	\$ 27,600 to come from Surplus Funds

The Improvement Task Force recommends the Board approve the purchase of Power School for the following reasons:

- 1) Effective June 1st, RenWeb will no longer support Utah State Reporting. This has necessitated a change in Lakeview Academy's Student Information System.
- 2) James Fillmore, Autumn Halliday and DeAnne Monson have all reviewed three programs (Power School, Skyward, and Compass) and feel that Power School is the best choice for Lakeview Academy based upon 3 components: state reporting, teacher usability, and parent portal.
- 3) The new information system being recommended includes an ability for 7-9 students to register online without additional costs. It will ensure a smoother registration and transition process. This will improve students' uninterrupted instruction at the beginning of each semester and aid the guidance counselor responsible for scheduling.
- 4) Several Improvement Task Force members have experience with both Power School and Skyward and feel that Power School is superior for meeting Lakeview Academy's needs.
- 5) Power School is an all inclusive program, meaning that for one price you get everything. Skyward ships the entire program at once, but one must pay additional fees to be able to access different modules, including the scheduling module. This is the reason for so much variance in price between the two programs.

Please note that a final presentation from Skyward could not be scheduled until April 5th, after the submission of this packet. That appointment will be kept by office staff to make sure that no change to the proposal is necessary. However, due to the urgent need to register for next year's classes as soon as possible, and the experience and opinion of staff and Improvement Task Force members combined, the Improvement Task Force recommends the adoption of Power School be approved.

Finally, please note that there are two different pricing tiers for Power School. One reflects the program being hosted on a Lakeview Academy server and the other reflects the cost of Power School hosting the information. Funds are being requested for the information to be hosted by Power School at this time, as providing our own server needs to be researched in more depth. It is possible that the portion of funds approved for outside hosting may be reallocated to purchase equipment needed to host the program on our own server. The Board will be informed of a change. It is assumed that no Board action will be necessary to make this administrative decision, unless more funds are required.

The bid for Power School is included below. Documentation of bids for other programs is included in the final section of this document.

POWERSCHOOL COST SUMMARY

2/1/11

Prepared By: Lindsey McCutchan

Customer Name: Lakeview Academy

State: UT

Enrollment: 700

Schools: 1

St. Rpts.: Included

PEARSON

Description	Quantity	Unit	Unit Price	Year 1 Total
LICENSE / SUBSCRIPTION FEES				
PowerSchool Perpetual License Fees	700	Students	\$ 18.00	\$ 12,600.00
PowerSchool Hosting Fees	700	Students	\$ 4.00	\$ 2,800.00
Annual SSL Certificate Fee	1	Annual Fee	\$ 400.00	\$ 400.00
Sub-Total License Fees				\$ 15,800.00
MAINTENANCE AND SUPPORT				
PowerSchool Annual Maintenance & Support	700	Students	Included	\$ -
Sub-Total Year 1 Maintenance and Support Fees				\$ -
PROFESSIONAL SERVICES				
PowerSchool Implementation Services - Basic Setup	1	Fixed Rate	\$ 4,200.00	\$ 4,200.00
PowerSchool Implementation Services - School Setup	1	Schools	\$ 600.00	\$ 600.00
Sub-Total Professional Services				\$ 4,800.00
TRAINING SERVICES				
Essential PowerSchool Product Education Annual Subscription	1.0	Subscription	\$ 2,500.00	\$ 2,500.00
PowerSchool Training Consultation	3.0	Days	\$ 1,500.00	\$ 4,500.00
Sub-Total Training Services				\$ 7,000.00
TOTAL COST - ALL FEES AND SERVICES				\$ 27,600.00
ESTIMATED ON-GOING COSTS				
PowerSchool Annual Maintenance and Support	700	Students	\$ 4.50	\$ 3,150.00
PowerSchool Annual Hosting Services (Includes SSL)	700	Students	\$ 4.00	\$ 3,200.00

On-Going Pearson Subscription/Maint. & Support Fees are invoiced at then current rates & enrollment per terms of the Licensed Product Agreement.

On-Going Pearson Subscription/Maint. & Support Fees are invoiced on the anniversary date of the purchase.

PS Standard Imp. Services delivered by Pearson must be completed within 90 days of Implementation Start or additional costs may apply.

This proposal, including pricing, is valid for 60 days from the date of submission. Any applicable state sales tax has not been added to this quote.

Travel related expenses associated with On-Site Training and Services are NOT included in the listed price and will be billed at actual cost.

All invoices shall be paid within thirty (30) days of the date of invoice.

Please attach a copy of this Cost Summary to the District/School Purchase Order - FAX 916-288-1588

PART ONE SECTION IV: FINANCIAL

Improvement Task Force Recommendations for Board Approval	Summary of Funding Required
FINANCIAL (Section IV) Motion 6: Approve the use of surplus funds as outlined	Surplus funds; see details below

The Improvement Task Force recommends that the Board of Trustees approves expenditure of the \$275K surplus fund as outlined below. (The Improvement Task Force is assuming a surplus of \$300K. \$25K has already been committed to HWire and Improvement Task Force expenses.) NOTE: These numbers were formulated based upon research done to determine ballpark figures for furniture, curriculum, and other supplies and equipment requested by K-9 teachers and other stakeholder groups. Funding for new staff will be allocated from the 2011-2012 school budget. It is expected that funds brought in by existing and additional students will be adequate to cover staffing needs. Surplus funds are not designated for staffing needs.

Additionally, the Improvement Task Force would like the Board to allow some flexibility with these numbers. If less is spent in one area, it would be appreciated if the extra could be shuffled to a different area outlined below.

\$45,000 to Furnish the New Classrooms, including Smart Boards, desks and chairs for teachers and students, tables, horseshoe tables, bookshelves, printer, water coolers, etc.

\$14,000 for Whole School Needs including self-setting clocks so everyone is on the same time for teaming and specialties; gifted and talented materials, and laptops for new teachers.

\$4,900 for Library Needs as requested by the librarian, including student computers, book sets, and a Smart Board.

\$20,000 for Grades 7-9 to purchase equipment, curriculum and supplies for new classes slated to be offered next year (including additional math textbooks and calculators); also, to pay stipends for curriculum development. Curriculum proposals will be entered as action items on the June Board meeting agenda.

\$9,000 for Grades K-6 for teacher-requested items such as Flashmasters, classroom books, Reading for All Learners, P.E. and playground equipment, etc.

\$4,500 for Sports Programs. The actual usage of these funds will be determined by administration and the Site Advisory Committee and selected advisors TBD. Actual items researched to come up with this number included a scoreboard and soccer goal posts, although the above mentioned committee will be charged with finding the best immediate use for these funds.

\$27,600 for Power School (as outlined).

\$120,000 for Permanent building construction (as outlined).

\$30,000 from Restricted Surplus funds for permanent building construction (as outlined).

Part Two

Items NOT Requiring Board Action; included for informational purposes only

Part Two Section V: Advertising

Information Regarding:	Summary of Funding Required
ADVERTISING (Section V): A comprehensive advertising plan has been developed to promote this proposal should it be approved	Funding will come from this year's advertising budget, which is overseen by Administration

The Improvement Task Force recommends that advertising be primarily focused on retaining existing Lakeview students. The retention of current students as they move from grade to grade will nearly fill available spaces. Thus, attracting new students should be a secondary concern.

Parents and students currently attending Lakeview have expressed concerns regarding the schedule for grades 7 through 9. Some of those concerns are: electives offered for those grades, space concerns and grade placement, and student extracurricular activities. This comprehensive proposal, through the combined time and effort of the Improvement Task Force, has addressed and resolved these concerns.

The role of advertising in this proposal is to effectively disseminate the key points of this proposal and to create excitement, enthusiasm, and energy for those points. If the foregoing School Improvement Proposal is approved, the Improvement Task Force will use the following advertising plan:

- I. Parent Information Sheet
- II. Parent Question and Answer Session
- III. Lakeview Birthday Celebration/Open House

Parent Information Sheet

The Parent Information Sheet is a document that summarizes key points of this proposal in an easy to read, accessible, and concise format. This document is entitled "Frequently Asked Questions-Proposal Summary" and will be emailed to parents directly following Board approval of the proposal along with an invitation to attend a Question/Answer Session on Friday April 8, 2011 at 11:30 a.m. (The FAQ document is located at the end of this section.) In conjunction with the email release of this document, parents will be requested to submit any other questions regarding proposal components by reply email. Those questions will be compiled and addressed first at the Parent Question and Answer Session.

Parent Question and Answer Session

The Parent Question and Answer session will convene on Friday April 8 at 11:30 a.m. in the library at Lakeview Academy. This session will be conducted by Improvement Task Force members. Questions submitted by parents via email will be addressed first. If time allows, additional questions from parents in attendance will be addressed. The session will conclude promptly at 12:30 p.m. Following this session, questions and answers will be summarized and released to the school community via email and the Lakeview website.

Lakeview Happy 5th Birthday Celebration/Open House

The Lakeview Happy 5th Birthday Celebration/Open House is the crown jewel of this advertising plan. The entire Lakeview facility has been reserved from 5 p.m. to 9 p.m. on April 28, 2011 for this event. The Task Force envisions an event involving student alumni, current students and faculty, and potential students. Proposal changes are incorporated into a theme of “**Lakeview Greatness Past, Present, and Future.**” This is an informal, celebratory event, an opportunity to meet and mingle. Funds needed will come from this year’s line item advertising budget. The Lakeview school community will be invited electronically, posters will be hung at the front office and in the pod areas, Open House information will be available on the school website, and a press release featuring this event will be issued to The Crossroads Journal.

The Task Force expects that all Lakeview community stakeholders will be represented in the planning and execution of this event. This involvement breaks down as follows:

1. Staff and faculty responsibilities:

Staff and faculty will attend the event. They will visit with parents and students and meet and greet potential students. Faculty will decorate the areas outside their classrooms with exceptional student work, photos of classroom projects and events, and so on. Seventh through ninth grade teachers, office staff, and administration will also answer scheduling questions at provided information booths. Registration information will be available at these booths as well.

The 7-9 grade Student Government advisor will also oversee Student Government assignments and responsibilities.

Building facility staff will provide tables and chairs for information booths and displays to be set up in the gym, lunchroom, and pod areas.

2. Student Government responsibilities:

Student Government officers will set up chairs and tables prior to the Open House. They will also coordinate with 7th-9th grade sports teams, clubs, and other extracurricular activity representatives. These groups will be invited to attend the event in school or sports uniform or club costume and to set up display booths highlighting their activities. The Task Force suggests that these displays include information for potential students on how to participate in

these activities.

3. Board of Trustees responsibilities:

The Board is invited to attend this event to meet new and potential students, visit with current Lakeview families, and enjoy the celebration.

4. Student responsibilities:

Current Lakeview students, their siblings and parents are invited to attend this special event. Students are encouraged to bring their friends to share in the experience. Students are especially encouraged to set up displays for their outstanding achievements. The Task Force proposes a special display area highlighting spelling bee winners, science fair winners, and so on. This is an ideal venue to spotlight Lakeview's fabulous clubs and extracurricular organizations.

5. Parent responsibilities:

Parents are invited to participate in the setup and cleanup of the Open House. Parents involved with clubs and teams are invited to assist in the setup of displays, as well as assisting with questions at the display tables.

6. Student alumni:

Student alumni are invited to attend the Open House. Previous students have significantly contributed to Lakeview's success to this point. Alumni will be recognized with special stickers during the event.

The Open House event will not feature a formal program or presentation. Instead, attendees will be free to visit with school faculty, look at student display booths, and learn about Lakeview's great past, present, and future. Light refreshments will be served in the lunchroom.

FREQUENTLY ASKED QUESTIONS

A Summary of Changes Made By the Recently Approved School Improvement Proposal

Q1: Why are changes being made to the 7th-9th grade schedule?

A: Currently Lakeview offers seven classes daily for 7th-9th grade students. We want to make sure Lakeview students are receiving the best possible education with the highest quality instruction available. Changing to this schedule allows Lakeview students the opportunity for more math exposure and more individual elective choice.

Q 2: How has the schedule changed?

A: Students in grades seven through nine will now be instructed according to a modified A/B schedule. Monday through Thursday, four class periods each day will be approximately 79 minutes each with an additional 40 minute flex time period called QUEST. Students will have QUEST plus four classes on A days and four classes on B days. On Fridays, a shortened schedule that includes four A or B periods and character education will be followed. QUEST (which will occur daily Monday through Thursday) is designed for individualized intervention and enrichment opportunities. Students with grades below 72% in any given class (OR as determined by administration and faculty) will attend Intervention during QUEST, and students with grades of 73% or above will attend Enrichment. Enrichment classes will foster lifelong learning as outlined in Lakeview Academy's Charter.

QUEST attendance will be carefully monitored by teachers and administration. Participation in Enrichment is a privilege extended to students meeting academic and behavioral expectations. Intervention participation is mandatory until determined criteria are achieved.

Q 3: What classes are being offered in grades 7 through 9?

A: All core courses currently offered at Lakeview Academy will continue to be offered. Course offerings in Math and English will be expanded to include additional classes, including an honors English program. The number of elective options offered will increase.

Q 4: When can I register my student for grades 7 through 9? Will 9th grade students register first?

A: Online scheduling for SEOP conferences will be available on the Lakeview website by Friday April 8, 2011. Registration will be a two-step process this year. Each student and his/her parent(s) will meet with the School Counselor for an SEOP conference (Student Education Occupation Plan) to review student progress and interests (i.e. attendance, grades, graduation requirements, testing). Course planning will be reviewed and discussed using CTE career pathway exploration as a guide. Core classes will be chosen at the SEOP conference. In mid-May a registration card consisting of 7th, 8th, and 9th grade elective choices will be sent home with each student to complete and return. Ninth grade students will be given priority for elective course choices.

Q 5: Will Release Time (a.k.a. Seminary) for 9th graders be offered?

A: One release time period will be designated for Lakeview 9th graders yearly. Students may attend seminary at Westlake High School during that time. Other release time requests will be granted on an individual basis. Lakeview is neither responsible nor liable for student safety during release time. Release time students must arrive at Lakeview no earlier than 5 minutes prior to the class period following release time. Parents are responsible for student transport to and from release time classes. For the 2011-2012 school year, release time will be first period of either A or B day, TBD.

Q 6: How will the schedule changes affect grades K-6?

A: Grade level schedule changes will be determined by each grade level team.

Q 7: Will new classrooms be portables?

The Improvement Task Force has worked diligently to make a thoughtful recommendation concerning the facility. As of 3/31/11, more information is still being gathered from such entities as the City of Saratoga Springs, the fire marshall, the Health Department, and the contractor. More information is forthcoming but is not yet available. Once all the information is gathered, an amendment to the recommendation below may be filed.

As of 3/31/11, the answer is: No. There will be a permanent structure constructed on site according to Lakeview's specifications. Each classroom will include all the furnishings and resources currently found in other Lakeview classrooms such as Smart Boards, white boards, desks, classroom libraries, and so forth.

Additional space allows for dedicated K-6 Art and Music teachers.

Q 8: Where will the grade levels be located?

A: Students will continue to be grouped by grade level as much as possible. Lakeview has created the best possible school configuration to optimize student success and learning.

Q 9: What about extracurricular activities? Will there be more funds for uniforms, equipment, and so forth?

A: Funds have been set aside for sports programs from the surplus monies and will be allocated by the administration. Continued evaluation of sports programs and inclusion of a sports equipment line item in subsequent yearly budgets is encouraged.

Q 10: Is Lakeview offering a student travel program?

A: Opportunities for student travel may be sponsored by individual teachers but will not be associated in any way with Lakeview Academy. Lakeview does not endorse and is not liable for student travel opportunities.

PART TWO SECTION VI: REGISTRATION

Information Regarding:	Summary of Funding Required
REGISTRATION (Section VI): A detailed plan for student registration has been developed and is outlined herein	Any funding required (in addition to funds required for the acquisition of Power School) will come from this year's budget

Registration will be a two-step process this year.

STEP ONE:

Each student and his/her parent(s) will meet with the School Counselor at an SEOP Conference (Student Education Occupation Plan) to review student progress and interests (i.e. attendance, grades, graduation requirements, testing). Course planning will be reviewed and discussed using CTE career pathway exploration as a guide. Core classes will be chosen at the SEOP conference.

Sign up for registration/SEOP Conference for 7th, 8th, and 9th grade students attending Lakeview Academy for the 2011-2012 school year will be available online by Friday, April 8, 2011.

STEP TWO:

In mid-May a registration card consisting of 7th, 8th, and 9th grade elective choices will be sent home with each student to complete and return.

Finalized student schedules will be available for pick up before the new school year begins.

PART TWO SECTION VII: STAFFING

Information Regarding:	Summary of Funding Required
STAFFING (Section VII): Staff required as a result of this proposal will be hired by the administrative team during the spring and summer. This section also includes clarification about Lakeview Academy's guidance counselor requirements	The administrative team will work with Charter Solutions to ensure that adequate funding is included in the 2011-2012 budget.

Clarification was obtained from the Utah State Office of Education regarding the required student ratio for a guidance counselor (it is 350 secondary students to one counselor; elementary students are not included in the requirement). Thus, even when Grades 7-9 are at full capacity, Lakeview Academy is only required to employ a part time guidance counselor. Administration will take care of the appropriate staffing and will include appropriate funding when working with Charter Solutions on the 2011-2012 budget.

PART TWO SECTION VIII: STUDENT LIFE

Information Regarding:	Summary of Funding Required
STUDENT LIFE (Section VIII): A Task Force subcommittee which included an administrator, guidance counselor, teacher, and parent have addressed some current concerns and clarified direction for next year	Any required funds (in addition to those outlined in the <i>“FINANCIAL: Approve the use of surplus funds as outlined “</i> will be provided for in subsequent yearly budgets

Student Government

The Student Government will be restructured to earnestly represent the interests of students and increase student decision-making power, and to improve campus life through the creation of and continuation of viable and effective student activities that preserve and protect the Lakeview Academy charter. Student Government will be offered during QUEST.

Student Government will teach students leadership skills and knowledge of the role and processes of government including elections, policies, and service. The student government will prepare students to become active and participate in government at the local, state, and national level.

An exciting addition to Student Government next year will be 6th grade representatives who will help provide valuable insight as student leaders consider the needs of not only 7-9 students but a K-9 student body.

Sports

The Task Force strongly recommends that Administration work with the Site Advisory Council to formulate standardized policies for the competitive sports programs at Lakeview Academy. This would include a standardized coaches packet, player/parent packet, procedures for coaches to communicate equipment needs, and methods for determining and notifying players of eligibility. A fee schedule that includes improved uniforms and equipment upkeep is recommended. Additionally, it is recommended that administration work with Charter Solutions to create a sports equipment budget line item in subsequent yearly budgets.

PART TWO SECTION IX: STUDENT TRAVEL

Information Regarding:	Summary of Funding Required
STUDENT TRAVEL (Section IX): Clarification about Lakeview Academy's role in student travel programs	No funding required from Lakeview Academy

The following information was obtained from the Utah State Office of Education regarding student travel :

School Sponsored Travel Program	Teacher Sponsored Travel Program
*Program has to be offered to EVERY student in 9th grade	*This program would be OPTIONAL for 9th grade students and parents
*Fee waiver has to be available for students that qualify, with the school being responsible for the difference	*Students and parents are individually responsible for cost of program. Lakeview Academy is in no way financially responsible and no school funds can be used for this program.
*Program chosen has to have its own insurance that would cover our students	*Travel program has large insurance coverage included as part of their program
*Work closely with State, (Sol Garcia), to make sure we are always in compliance	*Travel club can meet in the school, advertise in the school and make announcements in school newsletters and electronically (always making clear this is a teacher sponsored program and not being offered by Lakeview).
	*Any fundraising with be done individually and not include the school in any way.

Accordingly, the Task Force recommends that Lakeview Academy does NOT provide any school sponsored student travel programs.

Teachers who sponsor a travel trip will be responsible for the organization, planning, and

execution of the travel group. The only role that Lakeview Academy will play is through the use of facilities (for planning and parent meetings) and media advertising such as emails, newsletters, and posters. In all advertisement, it will be made clear that this program is NOT school sponsored, but is sponsored by individual teachers.

PART TWO SECTION X: ADDITIONAL DOCUMENTATION

Information Regarding:	Summary of Funding Required
Additional Documentation (Section X): Other (non-recommended bids) and other documentation will be found in this section	Any funding required is being recommended for expenditure on other bids

Included below are some of the additional bids obtained for acquiring portable classrooms and also for the scheduling / reporting systems Skyward and Compass.

TURN KEY

Bryan Ettinger

From: info@modulargenius.com
Sent: Thursday, March 10, 2011 10:58 PM
To: Bryan Ettinger
Subject: bryan ettinger, Modular Genius, Inc. is pleased to provide Price Quote ID: Q5781
Attachments: Modular-Building-E3.pdf

Dear bryan ettinger,

Thank you for choosing **Modular Genius, Inc.** as your building and space planning expert. Our experienced and knowledgeable construction specialists are proud to provide our Smart Building solutions. We look forward to assisting you with your total building turnkey construction needs. We are committed to making sure your project is most successful and that it meets all your requirements, budget and project schedule.

You should have received a floor plan sent to you via email or you may have down loaded it from our floor plan and design galleries. Below is a budgetary price quote based on that floor plan for your review, use and comment. Please keep in mind that this is simply a starting point.

The project sale price range is based on your following selections:

Quote ID: Q5781
Square Feet: 2772
Building Type: Education / Classroom
Floor Plan Number: E3

Building Grade: Base Building
Services / Installation Type: Total Turnkey

Project Sale Price: \$268,717.68

The scope of work for this budgetary price quote should be based on the information above and the following considerations:

- All pricing is budgetary and valid within the United States, Eastern, Mid-Atlantic region only and should not be considered as a final offer by Modular Genius, Inc.
- Standard Modular Genius, Inc. new building specifications (IBC - 5B Wood) and design construction are considered.
- Buildings include HVAC, plumbing, electric and excludes but is not limited to the following (fire suppression systems, final data and phone hard wiring, furniture and accessories.)
- Minimal site work is considered and excludes but is not limited to the following (site obstruction removals, new roadwork or parking lots, storm water management, taxes or fees)
- Utility connection estimates are considering sufficient capacities available on site within 10' of the modular building location.
- Longer term operating leases, Finance leases and other Purchase Options are available; however, they will require personal consultation by a Modular Genius, Inc. Smart Building Specialist.

A project of this size and type will require additional information and development meetings with a Modular Genius, Inc. Smart Building Specialist. Please contact us via website, email, fax, phone or most importantly in

BRAD
Bryan Ettinger

BRAD
GUIDE MENT MARYLAND 05T
15T

From: info@modulargenius.com
Sent: Thursday, March 03, 2011 9:53 AM
To: Bryan Ettinger
Subject: bryan ettinger, Modular Genius, Inc. is pleased to provide Price Quote ID: Q5702
Attachments: Modular-Building-E1A.pdf; Modular-Building-E1B.pdf

Dear bryan ettinger,

Thank you for choosing **Modular Genius, Inc.** as your building and space planning expert. Our experienced and knowledgeable construction specialists are proud to provide our Smart Building solutions. We look forward to assisting you with your total building turnkey construction needs. We are committed to making sure your project is most successful and that it meets all your requirements, budget and project schedule.

You should have received a floor plan sent to you via email or you may have down loaded it from our floor plan and design galleries. Below is a budgetary price quote based on that floor plan for your review, use and comment. Please keep in mind that this is simply a starting point.

The project sale price range is based on your following selections:

Quote ID: Q5702
Square Feet: 840
Building Type: Education / Classroom
Floor Plan Number: E1

Building Grade: Base Building
Services / Installation Type: Standard

Project Sale Price: \$46,477.20

The scope of work for this budgetary price quote should be based on the information above and the following considerations:

- All pricing is budgetary and valid within the United States, Eastern, Mid-Atlantic region only and should not be considered as a final offer by Modular Genius, Inc.
- Standard Modular Genius, Inc. new building specifications (IBC - 5B Wood) and design construction are considered.
- Buildings include HVAC, plumbing, electric and excludes but is not limited to the following (fire suppression systems, final data and phone hard wiring, furniture and accessories.)
- Minimal site work is considered and excludes but is not limited to the following (site obstruction removals, new roadwork or parking lots, storm water management, taxes or fees)
- Utility connection estimates are considering sufficient capacities available on site within 10' of the modular building location.
- Longer term operating leases, Finance leases and other Purchase Options are available; however, they will require personal consultation by a Modular Genius, Inc. Smart Building Specialist.

A project of this size and type will require additional information and development meetings with a Modular Genius, Inc. Smart Building Specialist. Please contact us via website, email, fax, phone or most importantly in

Portable Classrooms

Provo Dealer - O'lee Contact # 801-830-3606

1 Classroom Portable with restroom = \$9,999.00
1992

Transport
= 1,000.00

Setup
= 4,000.00

Total
= \$15,000.00

2 Classroom Portable no restroom = \$8,000.00
1980

Transport
= 1,000.00

Setup
= 4,000.00

Total
= \$13,000.00

**Thanks for
Choosing
ModSpace!**



Mobile office quote prepared exclusively for:

Corey Fullmer	Prepared by: SCOTT RAVARINO
Lakeview Academy	Phone: 801-974-5628
Quote #: 898052	FAX: 801-972-5210
03/17/2011	Email: Scott.Ravarino@modspace.com

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|--|---|
| <input checked="" type="checkbox"/> On-time delivery & set-up – <u>Guaranteed!</u> | <input checked="" type="checkbox"/> Fast, responsive service & maintenance teams |
| <input checked="" type="checkbox"/> On-time removal – <u>Guaranteed!</u> | <input checked="" type="checkbox"/> Dedicated local ModSpace representative to ensure on-time delivery & set-up |

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Our Exclusive, No-Hassle
“On-Time Delivery &
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You have the added confidence of our exclusive “On-Time Guarantee” only when you choose ModSpace.

- If your singlewide mobile office is not delivered on the date promised, your first month's rent is **absolutely FREE**.
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No arguments. No hassle.

Let ModSpace take care of ALL your mobile office needs with complete “One-Stop Shopping” services!

- *Guaranteed on-time delivery and removal of building*
- *OSHA-compliant access to your office with safety steps & ramps*
- *Convenient furniture options for a fully functional office*
- *Safe, secure on-site storage for materials & supplies*

For more information visit www.modspace.com/guarantee

Thanks for the opportunity to submit the attached quote for this important space need. I will call you to see if you would like me to deliver floor plans or provide additional information about ModSpace.

Call me now with your ok. Then I'll schedule delivery of your ModSpace mobile office today!

I'll make sure your ModSpace mobile office is delivered on-time, as promised – GUARANTEED!

Please call me directly if you have any questions.

Sincerely,

SCOTT RAVARINO
SALT LAKE CITY



Meeting your space needs is our most important job!

800-523-7918

www.modspace.com



800-523-7918

This Quote Created For:
Lakeview Academy

03/17/2011
Quote #: 898052
Quote Expires: 04/16/2011

Customer Details:

Lakeview Academy
527 West 400 North
SARATOGA SPRINGS , UT 84045
Contact: Corey Fullmer
Phone: 435-616-2569
cfullmer@lakeview-academy.com

Branch Details:

SALT LAKE CITY
2885 WEST DIRECTORS ROW
SALT LAKE CITY, UT
Contact: SCOTT RAVARINO
Phone: 801-974-5628
FAX: 801-972-5210
Scott.Ravarino@modspace.com

Delivery Details:

527 West 400 North
SARATOGA SPRINGS , UT 84045

24' X 60' - CLASSROOM DOUBLE

Quote Type: Sale

Built in 1996/Denver

Sale Price

Unit# : 062610

Qty

1

Sale Price

\$34,700.00

Delivery and setup charges will be the same as the first page.



This Quote Created For:
Lakeview Academy

03/17/2011
Quote #: 898052
Quote Expires: 04/16/2011

Customer Details:
Lakeview Academy
527 West 400 North
SARATOGA SPRINGS , UT 84045
Contact: Corey Fullmer
Phone: 435-616-2569
cfullmer@lakeview-academy.com

Branch Details:
SALT LAKE CITY
2885 WEST DIRECTORS ROW
SALT LAKE CITY, UT
Contact: SCOTT RAVARINO
Phone: 801-974-5628
FAX: 801-972-5210
Scott.Ravarino@modspace.com

Delivery Details:
527 West 400 North
SARATOGA SPRINGS , UT 84045

24' X 60' - CLASSROOM DOUBLE
Quote Type: Sale
Built in 1996/Denver
Sale Price
Unit# : 062628
Qty
1

Sale Price
\$34,700.00



This Quote Created For:
Lakeview Academy

03/17/2011
Quote #: 898052
Quote Expires: 04/16/2011

Customer Details:

Lakeview Academy
527 West 400 North
SARATOGA SPRINGS , UT 84045
Contact: Corey Fullmer
Phone: 435-616-2569
cfullmer@lakeview-academy.com

Branch Details:

SALT LAKE CITY
2885 WEST DIRECTORS ROW
SALT LAKE CITY, UT
Contact: SCOTT RAVARINO
Phone: 801-974-5628
FAX: 801-972-5210
Scott.Ravarino@modspace.com

Delivery Details:

527 West 400 North
SARATOGA SPRINGS , UT 84045

24' X 60' - CLASSROOM DOUBLE

Quote Type: Sale

Built in 2000/Denver

Sale Price

Unit# : 669957

Qty

1

Sale Price

\$59,000.00



800-523-7918

This Quote Created For:
Lakeview Academy

03/17/2011
Quote #: 898052
Quote Expires: 04/16/2011

Customer Details:

Lakeview Academy
527 West 400 North
SARATOGA SPRINGS , UT 84045
Contact: Corey Fullmer
Phone: 435-616-2569
cfullmer@lakeview-academy.com

Branch Details:

SALT LAKE CITY
2885 WEST DIRECTORS ROW
SALT LAKE CITY, UT
Contact: SCOTT RAVARINO
Phone: 801-974-5628
FAX: 801-972-5210
Scott.Ravarino@modspace.com

Delivery Details:

527 West 400 North
SARATOGA SPRINGS , UT 84045

24' X 60' - CLASSROOM DOUBLE

Quote Type: Sale

Built in 2000/Denver

Sale Price

Unit# : 671200

Qty

1

Sale Price
\$54,000.00



This Quote Created For:
Lakeview Academy

03/17/2011
Quote #: 898052
Quote Expires: 04/16/2011

Customer Details:

Lakeview Academy
527 West 400 North
SARATOGA SPRINGS , UT 84045
Contact: Corey Fullmer
Phone: 435-616-2569
cfullmer@lakeview-academy.com

Branch Details:

SALT LAKE CITY
2885 WEST DIRECTORS ROW
SALT LAKE CITY, UT
Contact: SCOTT RAVARINO
Phone: 801-974-5628
FAX: 801-972-5210
Scott.Ravarino@modspace.com

Delivery Details:

527 West 400 North
SARATOGA SPRINGS , UT 84045

24' X 60' - Double
Quote Type: Sale
Built in 1991/Salt Lake
Sale Price
Unit# : 101732
Qty
1

Sale Price
\$35,000.00



This Quote Created For:
Lakeview Academy

03/17/2011
Quote #: 898052
Quote Expires: 04/16/2011

Customer Details:

Lakeview Academy
527 West 400 North
SARATOGA SPRINGS , UT 84045
Contact: Corey Fullmer
Phone: 435-616-2569
cfullmer@lakeview-academy.com

Branch Details:

SALT LAKE CITY
2885 WEST DIRECTORS ROW
SALT LAKE CITY, UT
Contact: SCOTT RAVARINO
Phone: 801-974-5628
FAX: 801-972-5210
Scott.Ravarino@modspace.com

Delivery Details:

527 West 400 North
SARATOGA SPRINGS , UT 84045

24' X 60' - Double
Quote Type: Sale
Built in 1998/Salt Lake
Sale Price
Unit# : 810123
Qty
1

Sale Price
\$40,000.00



This Quote Created For:
Lakeview Academy

03/17/2011
Quote #: 898052
Quote Expires: 04/16/2011

Only ModSpace Offers Our Exclusive, No-Hassle "On-Time Guarantee" If your Singlewide with a term of 6 months or greater is not delivered on the date promised, your first month's rent is absolutely free. If it is not removed on the date promised, ModSpace will rebate one month's rent. No arguments. No hassle

This Quotation is subject to ModSpace's credit approval of Customer. ModSpace does not warrant that the equipment meets any local or state code not specifically listed herein. Pricing quoted herein is open for Customer's acceptance for thirty (30) days from the date of this Quotation and excludes all state and local taxes, fees, permits and utility connections (unless specifically stated otherwise). Equipment is subject to availability. Any Value Added Products or Services ("VAPS"), including, without limitation, storage containers, sanitary holding tanks, water delivery systems, portable toilets, wash stations, toilet trailers, septic tanks, generators, furnishings, security systems, steps or ramps quoted by ModSpace are provided strictly as a matter of convenience to the Customer. The Customer understands and agrees that ModSpace only serves as a billing agent for the third party vendor of the VAPS and assumes no liability therefor. By signing below, customer accepts the terms of this quotation, leases or purchases (as applicable) the equipment identified herein, and agrees that such signature constitutes customer's acceptance of and agreement to the ModSpace Lease or Sale Agreement. Such lease or sale, and customer's agreement thereto, is subject to ModSpace's standard terms and conditions located at http://www.modspace.com/library/TC_Lease_20090101.pdf. Customer may request a copy of the terms and conditions from a ModSpace representative. If customer has previously executed a master agreement with ModSpace, those terms and conditions shall govern the transaction. Such terms and conditions are incorporated as if fully set forth herein. Any customer purchase order or other customer-provided document purporting to replace, supersede or supplement the terms and conditions of the ModSpace Lease or Sale Agreement shall carry no force or effect except as an instrument of billing.

Customer Approval _____ Signature Date _____/____/____
Print Name _____ Lease prepared by _____
Print Title _____ Print Reps Name here _____



Contractual Insurance Requirements for Mobile and Modular Buildings (US ONLY)

Per Section 9(a) of the Modular Space Corporation lease agreement, you must provide insurance for all units leased from Modular Space Corporation with the following coverage:

1. **Commercial General Liability Insurance** with a minimum combined single limit of \$1,000,000 per occurrence, written in an occurrence form, including coverage for premises, operations, contractual liability, broad form property damage, independent contractors and personal injury liability, naming Modular Space Corporation as an additional insured.
2. **Commercial Property Insurance** protecting against all loss and damages, at full replacement cost, sustained or suffered due to the loss of or damage to the Equipment as a result of collision, fire, lightning, theft, flood, windstorm, explosion or any other casualty, naming Modular Space Corporation and Bank of America, N.A. as a loss payees.

Please indicate how you will be meeting the Modular Space Corporation lease requirements and send back with lease documents:

OPTION 1 – select one or both of the ModSpace's convenient and cost-effective programs:	
<input type="checkbox"/> Commercial General Liability Program This program satisfies the lease requirement for Commercial General Liability Insurance. Under this program, you receive insurance coverage offered by American Southern Insurance Co and administered by Allen Insurance Group. The insurer will defend you and pay those amounts that you are legally obligated to pay due to bodily injury and property damage arising from the proper use and occupancy of a modular unit leased from Modular Space Corporation up to the policy limits. Steps, stairs, and ramps are also covered when they are used in connection with a modular unit leased from Modular Space Corporation. An outline of cover is available upon request. Coverage is subject to underwriting and specific terms and conditions set forth in your policy.	<input type="checkbox"/> Damage Waiver Program This program satisfies the lease requirements for Commercial Property Insurance. With this program we waive, for a fee, (a) your obligation under the Lease agreement to carry Commercial Property Insurance and (b) your liability to us for repair or replacement of the building structure for loss or damage as specified in Section 9(a)(ii) of the Lease Agreement. The waiver is effective only if the Lessee does not violate any other provision of the Lease Agreement. You will remain liable to us for the first \$1000 of damage per unit. This waiver is not insurance coverage.
OPTION 2 – I will be providing my own insurance for the leased units: <input type="checkbox"/> I (the lessee) have insurance in accordance with Section 9 of the lease agreement with respect to all requirements except as elected in Option 1 above. I will deliver a certificate of insurance no later than 14 days after equipment delivery as required by Section 9(b) of the lease agreement. If I fail to deliver the insurance certificate within the 14 days I understand that Modular Space Corporation has the right to impose an insurance processing fee as well as an uninsured lessee fee as outlined in section 9(c) of the lease agreement: Agency Name: _____ Agent Name: _____ Agency Address: _____ Agency Phone #: _____ _____ Agency Fax #: _____	

X Signature Of Lessee

Print Name

Date

TO BE FILLED OUT BY MODSPACE BRANCH PERSONNEL:

Customer Account Name: _____	Customer Number _____
Lease Agreement Number _____	Unit Number(s): _____
Manufacturer: _____	Unit(s) Serial Number: _____
Equipment Value: _____	Model Year: _____

IF OPTION 2 is selected please fax form to 888-204-0015 or email modelfaxinsurance@modspace.com

Corporate Headquarters - 1200 Swedesford Road, Berwyn, PA 19312 www.modspace.com

QUOTE FOR SKYWARD

From: Kade Johnson [<mailto:kadej@skyward.com>] **Sent:** Friday, March 25, 2011 14:41
To: Deanne Monson **Subject:** Skyward Initial and Annual cost **Importance:** High

Deanne,

Here is the information you asked for. I have attached a brochure which will give a description of each module and the main system. I do want you to know that our system is integrated. The modules are all part of the system but the licensing fee allow schools to access them.

For the pricing below, we have the Student Management Core System, Utah State Reporting, Student Access, Food Service, Fee Tracking (online bill pay), Family Access, Standards/Secondary Gradebook, and Special Education (IEP writer).

Now for training, I made some modifications to lower the cost. Initially, you were at 18.5 onsite days and 37 hours of web-training. Now, you are at 4.5 onsite days and 121 hours of web-training. You have not lost any training we just moved the venue to make it more affordable. Also, training is done by Skyward employees. We do not do the "train the trainer" model.

Although the Special Education module (IEP writer) is included in the pricing above, here is it broken out.

Total Start-up Cost: \$4,706.00

Annual License Fee: \$413.00

Total Start-up Cost (training, services, and conversions included):
\$47,003.80

Annual License Fees (this includes unlimited customer service calls, and all updates to system and state reporting): \$3,352.00

Let me know if you need anything else. I will be near my phone or computer.

Thanks,

Kade Johnson
1777 Morning Glory
Pocatello, ID 83201
Account Executive Idaho/Utah

Skyward
208-220-4277

PRIVILEGED AND CONFIDENTIAL Skyward Communication

This is a transmission from Skyward, Inc. and may contain information which is privileged, confidential, and protected by service work privileges. The response is in direct relationship to the information provided to Skyward. If you are not the addressee, note that any disclosure, copying, distribution, or use of the contents of this message is prohibited. If you have received this transmission in error, please destroy it and notify us immediately at 715-341-9406.

QUOTE FOR COMPASS



Compass Education Management Software Contract – Lakeview Academy

March 28, 2011

Attn: Deanne Monson, Office Manager
Lakeview Academy
527 W 400 N
Saratoga Springs, UT 84045
Phn:(801) 331-6788

Dear Ms. Monson, Administration, and Board of Directors:

As the Executive Director of Utah Education Consulting (UEC), I look forward to working with Lakeview Academy to implement the Compass Education Management Software for the benefit of the students, their families, the staff, and for general state reporting purposes. Compass will help to both secure confidential student and family information and to make available non-confidential, school-related information to families. The purpose of this contract is to confirm our understanding of the project, scope, and fees to implement the Compass Education Management Software at Lakeview Academy.

Background:

Lakeview Academy opened its doors in the fall of 2006, serves Kindergarten through 9th grades, and serves roughly 750 students.

The mission of Lakeview Academy is: “to develop capable, confident and contributing members of society through learning experiences that foster growth, creativity, and character development.”

Engagement of Project and Scope:

Under the direction of the Lakeview Academy Board of Directors and school Administration, UEC will help Lakeview Academy fully implement the Compass Education Management Software during the 2011-2012 school year.

Fees:

- *Software Cost* – UEC sells each software license for a one-time-only cost of \$20 per student. With 750 students, the entire one-time cost will be \$15,000.00. Note: If Lakeview Academy enrolls more than 750 students in subsequent years (as per the October 1 count), the school will need to buy additional software licenses.

Page 1 of 4

- *Training Cost* – UEC implements the “Train the Trainer” method to ensure that there are qualified personnel on staff to help answer questions and trouble-shoot problems (UEC is always available by phone or email, as well). During the first year of implementation, UEC will train up to three staff members (preferably one member of the office staff and up to two other staff members, preferably at least one teacher). These individuals will become the school’s official Compass trainers. UEC will also assist the school trainers in presenting the initial Compass training to the teachers. There is an additional charge for providing training above and beyond the “Train the Trainer” and the initial teacher training, which are included in the purchase of the program (see second bullet under “Additional Fees”).
- *Maintenance/Upgrades/Technical Support Cost* – After the initial set up year, UEC charges 20% of the cost of the school’s total number of software licenses for ongoing support. This includes, but is not limited to fixing day-to-day problems, regular upgrades, and ongoing technical support. With 750 licenses, the school’s annual Maintenance/Upgrades/Technical Support fee will be \$3,000.00.

Payment options are available upon request.

Fees Include:

- The latest version of the complete Compass Education Management Software to be implemented in the fall of 2011 for the 2011-2012 school year.
- Any future “universal” upgrades (improvements which will benefit other Compass schools), as determined by the UEC Executive Director and consistent with the Compass mission, are included in the cost of the software licenses and the yearly “upgrades” fee.

Additional Fees:

- Any school-specific upgrades (those improvements which are unique to Lakeview Academy), as determined by the UEC Executive Director, will require further payment by Lakeview Academy, as agreed upon by Lakeview Academy and UEC.
- Any training needed in addition to the “Train the Trainer” and the initial teacher training during the first year of implementation will cost Lakeview Academy \$100.00 per hour.
- Technical support requiring more than a “good faith effort” (2 hours or more) on any one issue will result in a fee of \$75.00 per hour, as approved by a Lakeview Academy “Authorized Representative” and the UEC Executive Director.

Payment:

Once the Compass Education Management contract is signed, Lakeview Academy agrees to pay the entire “Software Cost” fee agreed upon by both parties and indicated above in the “Fees” section. Payment is due within 30 days of invoicing, unless another date and/or payment option is approved by UEC.

If payments are not made on time, a late fee of \$.10 per license will be charged per month for up to 3 months. After that, a late fee of \$.20 per license will be charged per month for fees not paid

up to 6 months. If complete payment is still not received after 6 months of invoicing, a \$.30 per license late fee will be imposed per month thereafter. Lakeview Academy is strongly encouraged to make payments to UEC on time.

Roles of UEC and QRPS:

The UEC Team intends to deliver a high quality product that is reliable, representative, credible, and timely to help Lakeview Academy achieve its mission. Critical to the success of the project will be the ability of UEC to communicate with the Lakeview Academy "Authorized Representative," or designee, on a regular basis to obtain information and to have questions answered. Unavoidable delays may result if communication is inhibited.

Ownership of Intellectual Property:

UEC retains shared ownership rights to all intellectual property developed as a result of work on the Compass Education Management Software. UEC staff and such others as they may contract to contribute to the product, will, at your request, sign a standard Assignment of Ownership and Nondisclosure Agreement.

Confidentiality:

UEC will make reasonable efforts to protect any confidential or proprietary information that you provide, as long as you identify such information in writing. UEC will freely discuss all other information associated with the product as part of normal business operations.

Warranty Disclaimer:

The Compass: Education Management Software is available to help the Lakeview Academy Administration and Board of Directors achieve its mission and goals. While UEC will work in good faith to provide a quality product, there is no promise of success. Accordingly, UEC, its trustees, employees, and agents make no warranties, express or implied, as to the condition, accuracy, originality, merchantability, or fitness for any particular purpose of any work performed, advice given or intellectual property developed in the execution of this agreement. UEC will not be liable for incidental or consequential damage or of lost profits, even if UEC is advised of the possibility of such damages.

Indemnity:

Lakeview Academy is to assume all risks and responsibilities with respect to the use of the Compass product under this agreement, and agrees to indemnify and hold harmless UEC, its trustees, employees, and agents from any claim or liability, including attorney's fees arising from the use of the Compass Education Management Software provided by UEC.

Contacts:

If you have any questions or concerns regarding this contract, please contact Michael A. Westover, UEC Executive Director, at 801.822.6437 or michael.westover@utaheducationconsulting.com.

If you have any questions or concerns regarding the software, please contact Mat Murdock, UEC Technology Director, at 801.694.0174 or mat.murdock@utaheducationconsulting.com.

UEC looks forward to working with the Lakeview Academy Administration and Board of Directors at this critical point in the school's development. Please sign below evidencing your approval of and agreement to the terms of this contract.

Sincerely,

Michael A. Westover, Executive Director
Utah Education Consulting

Signature: _____ Date: _____

Accepted by:

Signature: _____ Date: _____
Authorized Representative of Lakeview Academy

Print Name:

Print Title:
